



## Defense Technology & Intel Career Fairs

**Vandenberg AFB - Monday, July 20, 2015 – 10am to 2pm**

Pacific Coast Club  
758 Nebraska Avenue, Bldg. 11070  
Vandenberg AFB, CA 93437

**Edwards AFB - Tuesday, July 21, 2015 – 10am to 2pm**

Club Muroc  
275 Doolittle Parkway, Bldg. 5600  
Edwards AFB, CA 93523

**Los Angeles AFB - Thursday, July 23, 2015 - 10am to 2pm**

Gordon Conference Center  
272 North Douglas Street, Bldg. 270  
El Segundo, CA 90245

**Naval Base San Diego - Friday, July 24, 2015 - 10am to 2pm**

Anchors Catering and Conference Center  
2375 Recreation Way  
San Diego, CA 92136

***Please register by scanning the QR code or go directly to the Job Seeker Registration URL listed before attending career fair.***

***If you do not have an electronic copy of your resume when you register you will have the ability to add it later. After registering you will get a confirmation email that will have an “edit link” so you will be able to upload your resume. Make sure to upload your resume before the Close of Business the day after the career fair so we can share it with the employers at this event.***



**Job Seeker Registration**  
**[tinyurl.com/TCJobSeeker](http://tinyurl.com/TCJobSeeker)**

You can also register by clicking on the “Job Seeker Registration” button on any of our events listed on our website below.

**[www.TransitionCareers.com](http://www.TransitionCareers.com)**

# Career Fair Tips

## **DURING THE CAREER FAIR**

- Go alone, if you go with family or friends walk the fair alone.
- Review the physical layout of the career fair and plan the 'Who' and 'When'.
- Observe tables and listen to questions, network with other attendees.
- Don't assume a company does not have open positions in your field. Network to find out who you could contact.
- When greeting a recruiter, introduce yourself and look confident by initiating a handshake with a smile.
- Express your interest by demonstrating your knowledge of the organization.
- Relate your skills, interests and experiences to the specific needs of the employer.
- Relax, speak slowly and confidently.
- Listen and ask relevant questions about the company and the position.
- Take notes.
- Ask the company what the next step is and how to follow up.
- Get appropriate contact information and ask for a business card.

## **THIRTY SECOND PITCH**

- Name
- Opportunities that you are seeking
- Relevant experience
- Highlights of skills and strengths
- A significant achievement
- Knowledge of the company

## **MAXIMIZE THE CAREER FAIR**

To maximize the brief time you have with each employer you need to know how your skills and interests meet their needs. Don't just concentrate on the BIG names, there are often great opportunities with companies with which you are not familiar. End your pitch by asking a focused question that will engage the employer in conversation. "Could you tell me more about the new (product) you are developing?" "Could you tell me more about your financial management training program?"

Conduct yourself professionally at all times. Remember, you could be making an impression while you are standing in line or walking around the fair. Your ATTITUDE is important. Be positive, enthusiastic and friendly. ENERGY! Practice your 30 second pitch and incorporate positive non-verbal communication, such as eye contact, facial expressions, body language, posture etc.

## **AFTER THE CAREER FAIR**

- Send a thank you note and reconfirm interest in the position and the company.
- Send another copy (or if you used business cards send a copy) of your resume targeted to the position you discussed.
- Within a week follow up with a phone call if you have not heard from them.

## **DON'TS**

- WING IT!
- Ask what the company does
- Ask if the company has any jobs
- When asked what type of position you are seeking, DON'T say you would be willing to do anything
- Carry your backpack, large purse, or too much stuff
- Arrive at the end of the day
- Dress casually
- Ask questions about salary and benefits
- Grab the free stuff

## AFCEA

Professional/Fraternal, Non-Profit  
(Vandenberg AFB, Los Angeles AFB,  
Naval Base San Diego)

AFCEA is an international organization that serves its members by providing a forum for the ethical exchange of information. AFCEA is dedicated to increasing knowledge through the exploration of issues relevant to its members in information technology, communications, and electronics for the defense, homeland security and intelligence communities.

## Aerotek

Staffing Firm, Large Business  
(All 4 Career Fairs)

### Job Openings:

*Mechanic, Engineer, Clerical*

As you transition out of the military, Aerotek can help you find civilian jobs that are the perfect fit for your military skills and expertise. As a leading employment agency and a veteran employer, we work with top companies that place a high level of importance on military experience. By applying these unique skills that you gained in the military, you are one step ahead in qualifying for a great civilian job opportunity. When working with Aerotek, you increase the variety and type of civilian jobs accessible to you. From the industry you want to work, to the type of job and the area of the country you want to live, we work with you throughout the hiring process to find the perfect match. We understand the value of your experience, that's why our recruiters are dedicated to helping you apply your military skills to your ideal civilian job. We guide you through the application process, can help you to develop your resume and ensure you understand how to best leverage your military skills during the interview process.

## American Systems

Employer, Large Business  
(Edwards AFB, Naval Base San Diego)

### Job Openings:

*F-35 Fighter Effectiveness Analyst - Secret - Edwards AFB, CA  
F-35 Software/Database Developer - Secret - Edwards AFB, CA  
Bomber Test Analyst - Top Secret - Edwards AFB, CA  
F-35 OT Engineer - Top Secret - Marietta, GA  
F-35 IV&V Simulator Analyst - Top Secret - Marietta, GA*

Founded in 1975, AMERICAN SYSTEMS is one of the largest employee-owned companies in the United States. Based in the Washington, D.C., suburb of Chantilly, Virginia, AMERICAN SYSTEMS is a government services contractor focused on delivering valued services to our customers in areas of National Priority...that is keeping our nation and its citizens safe from all enemies, both foreign and domestic.

## Boeing

Employer, Large Business  
(Vandenberg AFB, Los Angeles AFB)  
<http://www.boeing.com/careers/>

### Job Openings:

*Engineering, Maintenance Technicians, Product Support,  
Administration, Facilities*

Boeing is the world's largest aerospace company and leading manufacturer of commercial jetliners and defense, space and security systems. A top U.S. exporter, the company supports airlines and U.S. and allied government customers in 150 countries. Boeing products and tailored services include commercial and military aircraft, satellites, weapons, electronic and defense systems, launch systems, advanced information and communication systems, and performance-based logistics and training.

## California Highway Patrol

Employer, State/Local  
(Edwards AFB, Los Angeles AFB)

### Job Openings:

*Police Officer, Dispatcher, Clerical,*

The Mission of the California Highway Patrol (CHP) is to provide the highest level of safety, service, and security to the people of California, and to assist governmental agencies during emergencies when requested. To carry out our mission, we must have the uniformed personnel to accommodate the growing population in California. The Philosophy of the CHP Recruitment Program illustrates that the vitality of the organization depends upon the successful recruitment of qualified personnel. This recruitment must produce a labor force that mirrors the community we serve. The Future of the CHP depends on the people chosen to provide service to tomorrow's community, which stands to diversify even more with time. The Purpose of the CHP Recruitment Program is to seek out men and women who will be committed to carrying out the Department's mission and to making a difference in the communities of California.

## California, Employment Development Department

Training/Education, State/Local  
(Vandenberg AFB, Edwards AFB)

### Resources Offered:

*Employment Program Rep, Supportive Services, VA Work  
Study Program, Hero Club Coordinator, Veterans Employment  
Committee*

We are a State Employment Agency offering at no cost to the public, funded training programs, employment and career workshops and valuable skills improvement information.

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## CalVet

State/Local, Employer  
(Naval Base San Diego)

### Job Openings:

*Nursing, Business Services Officer, Materials and Stores Supervisor and Various Others*

The CalVet works to inform veterans of their state and federal benefits for which they may be entitled. Information includes what is available and how to claim those benefits. Benefits could compensate a veteran for a service-connected disability, allow veterans to begin or resume their college education, care for your health, train for or find employment, buy a home, live out your years with dignity and respect, and much more!

## DCCA

Employer, Veteran Owned Business  
(Vandenberg AFB)

### Job Openings:

*Program Controller - Secret - Lompoc, CA  
Configuration Manager - Secret - Lompoc, CA  
Information Assurance - Security Lead - Secret - Lompoc, CA  
Systems Engineer - Secret - Lompoc, CA  
Project Control Specialist - Secret - Lompoc, CA*

DCCA is a veteran-owned high-technology company specializing in providing information technology services to a variety of government agencies and commercial enterprises since 1982. DCCA is proud to offer a strong, competitive compensation and benefits package. Visit our website at: [www.dcca.com](http://www.dcca.com).

## LA Chapters of

### AFA/AFCEA/NDIA/SCAPR

Professional/Fraternal, Non-Profit  
(Los Angeles AFB)

Professional Organizations supporting the US Air Force, Space and Missile Systems Center and the aerospace industry in southern California.

## Airman & Family Readiness Center

Resource Provider, Federal Agency  
(Vandenberg AFB, Los Angeles AFB)

### Resource Offerings:

*Resume Assistance, Financial Counseling, Volunteer Opportunities, Liaison with VA, DAV,*

Airman & Family Readiness Center provides information, classes and one-on-one assistance for all active duty members, and their families plus civilians and reservists. Services include: resume assistance and review; personal financial counseling; relocation information; K-12 school research; resources for exceptional family members; casualty assistance and registration for Survivor Benefit Plan; affiliation with Air Force Aid Society for emergency loans; volunteer opportunities.

## Air Force Civilian Service

Employer, Federal Agency  
(Los Angeles AFB)

### Job Openings:

*General Engineer, Financial Administration and Programs, Contracting Specialist, Budget Analyst, Management & Program Analyst*

The Space and Missile Systems Center (SMC) is the Air Force's product center for the development and acquisition of space and missile systems. The Center was established in 1954 and has served as the leader in military space systems development since the earliest days of the space age. Today SMC leads the development, acquisitions, fielding, and sustainment of the world's best military space and missile systems. The systems SMC develops and acquires enable Air Force Space Command (AFSPC) to deliver unparalleled capabilities to national decision makers, asymmetric operational advantages to joint warfighters, and economic and technological benefits to the nation. As a widely respected and trusted provider of critical military space and missile systems, SMC supports Air Force Command in enhancing national security and shaping how our nation fights and wins its wars.

## MCR, LLC

Employer, Small Business  
(Los Angeles AFB)

### Job Openings:

*Senior EVMS Analysts - Secret - El Segundo, CA  
Senior Cost Estimators - Secret - El Segundo, CA  
Senior Project Schedulers - Secret - El Segundo, CA  
Senior Cybersecurity Engineers - TS/SCI/SBI - El Segundo, CA  
Senior Acquisition Analysts - Secret - El Segundo, CA*

MCR is the trusted leader in integrated program management solutions. Since 1977, we have provided objectivity, smart thinking and the highest levels of support to help our clients get the job done, and done right. Our vast experience and knowledgeable people are our greatest assets. Their subject matter expertise, commitment to excellence and the high quality of their work, combined with our full suite of services, allows our clients to accomplish their missions and support national priorities. Our corporate values are based on integrity, excellence, honesty, service, and trust. It is through these values that we form long-term client partnerships, build expertise, and attract and retain talented employees. For more information about MCR, LLC career opportunities, please visit: [www.mcri.com](http://www.mcri.com). ACTIVE SECRET OR HIGHER CLEARANCE REQUIRED FOR ALL POSITIONS. EOE/AA including Veterans and Disabled

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# **NORTHROP GRUMMAN**

Employer, Large Business  
**(Edwards AFB, Naval Base San Diego)**

## **Job Openings:**

*Acft Mechanic - Secret - Palmdale, CA*  
*Acft Structures - Secret - Palmdale, CA*  
*Avionic Maintenance - Secret - Palmdale, CA*  
*IT - Top Secret - Palmdale, CA*  
*Tech Writer - Secret - Palmdale, CA*

Northrop Grumman is a leading global security company providing innovative systems, products and solutions in unmanned systems, cyber, and logistics and modernization to government and commercial customers worldwide.

## **Quantech Services, Inc.**

Employer, Small Business  
**(Los Angeles AFB)**

## **Job Openings:**

*Cost Estimator - Secret - El Segundo, CA*  
*Systems Engineer - Secret - El Segundo, CA*  
*EVM Associate - Secret - El Segundo, CA*  
*Environmental Engineer - Secret - El Segundo, CA*  
*Acquisition Associate - Secret - El Segundo, CA*

Quantech Services Inc., a small business, provides high quality consulting products and services in the areas of Program Management, Engineering Services, Cyber Security, Cost and Financial Management to the Department of Defense (DoD) and other government clients. Since 1999, Quantech has been a rapidly growing organization with locations throughout the United States. Quantech solutions encompass everything our clients' need at local and remote sites through the life cycle of their projects. Offering solutions for project management, integrated logistics, information technology, engineering services, budget formulation/execution, financial accounting, cost estimating & analysis, model development/implementation, cost benefit analysis, earned value management & analysis, schedule management, contract management/reconciliation/closeout, congressional reporting, acquisition support services, activity based costing/management, client relationship management, international affairs and armaments cooperation support, and much more.

## **Raytheon**

Employer, Large Business  
**(Los Angeles AFB)**

## **Job Openings:**

*Systems Engineer, Software Engineer, Mechanical Engineer, Electrical Engineer, Security Professional*

Raytheon Space and Airborne Systems is a leading provider of integrated sensor and communication systems giving military forces the most accurate and timely actionable information available for the network-centric battlefield. For decades, we've supported military and civil customers with focused, forward-looking technology, and today we are playing an increasing role in mission systems integration. Our ability to understand and anticipate needs, and develop the right systems to meet them, has made us a valued long-term partner.

## **Sentek Global**

Employer, Veteran Owned Business  
**(Naval Base San Diego)**

## **Job Openings:**

*Configuration Management Specialist - Secret - San Diego, CA*  
*Junior Information Assurance Engineer - Secret - San Diego, CA*  
*Integrated Master Scheduler - Secret - San Diego, CA*  
*Mid Systems Engineer - Secret - San Diego, CA*  
*Penetration Tester - Secret - San Diego, CA*

Across the DoD and other federal agencies, Sentek Global employees support and secure our nation's most sensitive systems. Our cybersecurity, engineering, and program management solutions ensure the integrity of complex DoD and federal programs and systems. Our cyber experts can train your team to proactively mitigate your cyber risk. We offer in-depth technical training for individuals and groups. These training solutions include hands-on learning in our DIACAP and RMF courses as well as Cybersecurity and Cloud courses.

## **The MITRE Corporation**

Professional/Fraternal, Non-Profit  
**(Los Angeles AFB)**

## **Job Openings:**

*Electrical Engineering and Computer Science, Information Systems, Mathematical Sciences, Cyber Security Engineering Science -*

MITRE is a non-profit system engineering firm chartered to work in the public interest. You will take a major role solving real problems for one of seven Federally Funded Research and Development Centers sponsored by the Department of Defense; Federal Aviation Administration; Internal Revenue Service, National Institute of Standards and Technology (NIST), the Department of Veteran Affairs; Centers for Medicare and Medicaid Services; Department of Justice; and the Department of Homeland Security.

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## FREE RESUME CRITIQUE

(Not Physically Present)



[tinyurl.com/TCFRC](https://tinyurl.com/TCFRC)

Expert Resume Solutions (ERS) will provide all job seeker clients with a FREE Resume Critique! Expert Resume Solutions (ERS) provides a wide array of Career Services. They specialize in the development of keyword optimized resumes and cover letters.

To obtain your FREE Resume Critique and/or a quote, simply go to the tinyurl link to submit your resume online using their secure resume submission form:

## FREE MULTIPLE JOB SEARCH AGENTS



[www.TransitionCareers.com/job-alerts/](http://www.TransitionCareers.com/job-alerts/)

- The newest job postings from hundreds of job boards and websites across the internet sent to your email every day!
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